

2019 SUMMER GIA APPLICATION CHECKLIST
For
OHRV CLUBS

- Trail Maintenance or Construction
- Equipment Purchase / Refurbishment
- Summer Grading
- Trail Signs

Organization: Metallak ATV

Completed/signed Application

COGS

Equipment Inventory

Official Trail Map w/Project Area highlighted

Trail Sign Order

Club Officer List

Landowner List

GIA Project Permission Forms - one from Clint not signed

List of Permits Needed 0

If Project is for a DOT crossing/connector - NHEB check /A

Club Letter of Justification for Equipment /A

Vendor Quote for Equipment /A



State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Parks and Recreation
 Bureau of Trails

Revised Bot
 4/27/19
 (SAD)

**2019 GRANT-IN-AID SUMMER
 APPLICATION FOR OHRV (Wheeled) CLUBS**

This Application is for:

- Trail Maintenance/Construction Summer Grading With Club Equipment
 Equipment Purchase/Refurbishment

SECTION 1 - APPLICANT INFORMATION (All information is required)

A. Name of Club/Organization: Metallak ATV Club
 Club Address: PO Box 318
 Town/City: Colebrook State: NH Zip Code: 03576
 Club Telephone #: [REDACTED] Club Fax #: _____
 Club Web Address: www.metallakatvclub.com Club E-mail: metallakatv@gmail.com


B. President: Craig Washburn
 Address: [REDACTED]
 Town/City: Colebrook State: NH Zip Code: 03576
 Telephone #: [REDACTED] Cell #: [REDACTED]
 E-mail: [REDACTED]

C. Trail Administrator: Mike Ouellet
 Address: [REDACTED]
 Town/City: Colebrook State: NH Zip Code: 03576
 Telephone #: _____ Cell #: [REDACTED]
 E-mail: [REDACTED]

APPLICATION MUST BE FILLED OUT COMPLETELY IN ORDER FOR IT TO BE CONSIDERED

**Application submission DEADLINE:
 Friday, April 26, 2019 @ 4:00 PM**

SECTION 2 - FINANCIAL STATEMENT AS OF: 04 / 23 / 2019
Date

A. INCOME		C. EXPENSES	
DUES	\$ [REDACTED]	[REDACTED]	trail maint.
MISC	\$ [REDACTED]	[REDACTED]	operations
OTHER	\$ [REDACTED]		
TOTAL	\$ [REDACTED]	TOTAL \$ [REDACTED]	
B. ASSETS		D. OUTSTANDING DEBITS	
CASH	\$ [REDACTED]		
EQUIPMENT	\$ [REDACTED]		
OTHER	\$ [REDACTED]		
TOTAL	\$ [REDACTED]	TOTAL \$ [REDACTED]	
 _____ Treasurer's Signature		_____ 4, 26, 19 Date	

SECTION 3 - GENERAL INFORMATION

This section is submitted by the appointed Trail Administrator for the development and/or for maintenance of OHRV trails in the following towns:
 Colebrook, Columbia, Stewartstown, Dixville, Clarksville

The following County/Counties represent my organization's area of maintenance:
 Coos

The total **ONE-WAY** mileage of the club/organization's trail system is +/- 120 miles.

The total number of current club members is: 58

Are your trails open to other uses? Yes No

If yes, please list other uses:

Hiking, horseback riding, snowmobiling, mountain biking

SECTION 4 – TRAIL MAINTENANCE OR CONSTRUCTION

If your club/organization has **more than one** construction **project**, **copy this page and use one for each project**. Remember to label your priority project request as P1, and the remaining requests in descending priority order as P2, P3, etc.

The following attachments **MUST** accompany this application:

1. ALL construction **PROJECTS MUST HAVE GIA PROJECT LANDOWNER ATTACHED TO THIS APPLICATION** (<http://www.nhstateparks.org/uploads/pdf/GIA-Project-Landowner-Permission-Form.pdf>).
2. LIST OF PERMITS NEEDED FOR CONSTRUCTION, such as Wetlands Permits.
3. Is the project on STATE or FEDERAL LAND? If so, must include a **State and Federal Project Evaluation Form** (<http://www.nhstateparks.org/uploads/pdf/State-and-Federal-Land-Project-Evaluation-Form.pdf>).
4. CURRENT GPS CLUB TRAIL MAP SHOWING THE "EXACT" LOCATION OF THE PROJECT(S).

PROJECT NUMBER – P 1 (Label here and on your location map as P1, P2, P3, etc.)

Landowner's Name: Phil Lambert Trail Name/Location: South Hill Trail - Corridor A

Complete Description of project and work needed to complete it: Construction of new trail to bypass 5 miles of Town Class 5 road. Construction will be approx. 4 miles of new trail construction, along with 2 steel I beam bridges

Check one: Corridor Trail Non-Corridor Trail

BREAKDOWN OF COSTS:

Equipment Rental: (list the type of equipment, hourly rate and the number of hours of use):

520 Hours of 3/4 yard size excavator @\$125 per hour \$65,000.00 total

\$39,000

EQUIPMENT RENTAL COST FOR THE PROJECT \$ 65,000.00

Fill Material (Type and amount required): 20 truck loads of 3' minus gravel delivered @ \$250 per load

FILL MATERIAL COST \$ 5000.00

BRIDGES/CULVERTS (Type and amount required):

Lumber (Quantity): 30' & 40' bridges. 140-4x6x12 PT @\$27=\$3,780, 48-2x8x12 PT @\$16=\$768

Hardware (Quantity): (2) buckets of 8" timber lock screws @ \$160 each =\$320.00

Culverts (List sizes and lengths): (18)15"x20' @\$191.00=\$3,438, (4)18"x20'@\$287=\$1,148, 36"x20'=\$

BRIDGE/CULVERT COST \$ \$10,308.00

OTHER PROJECT NEEDS:

(Describe) (3) 40' I Beams - \$5000.00, (3) 30' I Beams - \$4000.00

10,000' of high tensile fencing, 1000 Cedar fence posts@\$2.50 each, (4) rolls of wire @\$169=\$676

OTHER PROJECT COST \$ \$12,176.00

TOTAL MAINTENANCE /CONSTRUCTION COST OF THIS PROJECT P 1 \$ 92,484.00

TOTAL COST OF ALL MAINTENANCE OR CONSTRUCTION PROJECTS \$ 154,770.00

157,220.00

#60484



STATE OF NEW HAMPSHIRE
 Department of Natural and Cultural Resources
 Division of Parks and Recreation
 Bureau of Trails

GRANT-IN-AID PROJECT PERMISSION FORM

In order to receive Grant-In-Aid funding from the Bureau of Trails, all projects proposed on State of New Hampshire, United States Government, Town, or private property must have approval by the landowner or land manager.
 This form is to be completed and submitted WITH a club's GIA Application for grant funding for proposed projects.
 Grant approval by the Bureau of Trails DOES NOT constitute consent by a landowner/land manager for any work to be done.

Club Name: Metallak ATV Club Current Date: 4/20/19
 GIA Proposed Project Number: P1 (P1, P2, P3, etc.)

STATE OF NEW HAMPSHIRE PROPERTY UNITED STATES GOVERNMENT PROPERTY
 TOWN PROPERTY (attach minutes of approval meeting)

LANDOWNER: _____

LANDOWNER examples; NH Forest and Lands, NH Parks and Recreation, NH Water Resources, NH Fish and Game, US Forest Service, US Army Corps of Engineers, Town of Millsfield, City of Concord.

CONTACT PERSON: _____

CONTACT PHONE #: _____

PROJECT PROPERTY ADDRESS: _____

I hereby give permission to the above named club to perform work related to the above project on this property.

_____/_____/_____
 Signature Date

PRIVATE PROPERTY

LANDOWNER: Phil Lambert

CONTACT PERSON (if not landowner): VINCENT NOGUELO - GENEALITY RANCH LLC

LANDOWNER/CONTACT PHONE #: _____

PROJECT PROPERTY ADDRESS: South Hill Road Colebrook NH 03526

I hereby give permission to the above named club to perform work related to the above project on this property.

Phil Lambert _____ 4/23/19
 Signature Date

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES - #7238, cfr 5-1-00

Res 8403.03 Landowner Permission.
 All political subdivisions and clubs seeking Grant-In-Aid for trail construction or maintenance shall obtain written landowner permission. Written permission shall not be required for winter grooming projects, provided that the trail administrator verifies by signing the grant application, that permission has been received.

SECTION 4 - TRAIL MAINTENANCE OR CONSTRUCTION

If your club/organization has **more than one** construction **project**, **copy this page and use one for each project**. Remember to label your priority project request as P1, and the remaining requests in descending priority order as P2, P3, etc.

The following attachments **MUST** accompany this application:

1. ALL construction **PROJECTS MUST HAVE GIA PROJECT LANDOWNER ATTACHED TO THIS APPLICATION** (<http://www.nhstateparks.org/uploads/pdf/GIA-Project-Landowner-Permission-Form.pdf>).
2. LIST OF PERMITS NEEDED FOR CONSTRUCTION, such as Wetlands Permits.
3. Is the project on STATE or FEDERAL LAND? If so, must include a *State and Federal Project Evaluation Form* (<http://www.nhstateparks.org/uploads/pdf/State-and-Federal-Land-Project-Evaluation-Form.pdf>).
4. CURRENT GPS CLUB TRAIL MAP SHOWING THE "EXACT" LOCATION OF THE PROJECT(S).

PROJECT NUMBER - P 2 (Label here and on your location map as P1, P2, P3, etc.)

Landowner's Name: Town of Stewartstown Trail Name/Location: North Hill Trail

Complete Description of project and work needed to complete it: Add gravel to existing Class 6 road to help maintain the existing road structure. Chloride will be applied to control dust on the Town roads.

Check one: Corridor Trail Non-Corridor Trail

BREAKDOWN OF COSTS:

Equipment Rental: (list the type of equipment, hourly rate and the number of hours of use):

Track Skid Steer w/ 1 yard bucket 1(12) hours @ \$75.00 per hour = \$900.00

EQUIPMENT RENTAL COST FOR THE PROJECT \$ 900.00 \$540

Fill Material (Type and amount required): 25 loads of 3" minus gravel delivered @ \$250 per load

FILL MATERIAL COST \$ \$6,250.00

BRIDGES/CULVERTS (Type and amount required):

Lumber (Quantity): _____

Hardware (Quantity): _____

Culverts (List sizes and lengths): _____

BRIDGE/CULVERT COST \$ _____

OTHER PROJECT NEEDS:

(Describe) Chloride flakes (4) 1 ton pallets @ \$884 per ton

OTHER PROJECT COST \$ 3,536.00

TOTAL MAINTENANCE /CONSTRUCTION COST OF THIS PROJECT P2 \$ 9,786.00 - 10,686.00

TOTAL COST OF ALL MAINTENANCE OR CONSTRUCTION PROJECTS \$ 154,770.00

P3 \$3,536
157,220.00



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Club Name: Metallak ATV club Current Date: 4 / 22 / 19
 GIA Proposed Project Number: B2 (P1, P2, P3, etc.)

STATE OF NEW HAMPSHIRE PROPERTY UNITED STATES GOVERNMENT PROPERTY
 TOWN PROPERTY (attach minutes of approval meeting)

LANDOWNER: Town of Stewartstown

LANDOWNER examples: NH Forest and Lands, NH Parks and Recreation, NH Water Resources, NH Fish and Game, US Forest Service, US Army Corps of Engineers, Town of Millsfield, City of Concord.

CONTACT PERSON: Aaron Joos - Road Agent
 CONTACT PHONE #: [REDACTED]

PROJECT PROPERTY ADDRESS: Haynes Road Stewartstown N.H.

I hereby give permission to the above named club to perform work related to the above project on this property.

Via telephone by Arthur Beauchemin 4 / 22 / 19
 Signature Date

PRIVATE PROPERTY

LANDOWNER: _____

CONTACT PERSON (if not landowner): _____

LANDOWNER/CONTACT PHONE #: _____

PROJECT PROPERTY ADDRESS: _____

I hereby give permission to the above named club to perform work related to the above project on this property.

 Signature _____
 Date

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES - #7238, cff 5-1-00

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SECTION 4 - TRAIL MAINTENANCE OR CONSTRUCTION

If your club/organization has **more than one** construction **project**, **copy this page and use one for each project**. Remember to label your priority project request as P1, and the remaining requests in descending priority order as P2, P3, etc.

The following attachments **MUST** accompany this application:

1. ALL construction **PROJECTS MUST HAVE GIA PROJECT LANDOWNER ATTACHED TO THIS APPLICATION** (<http://www.nhstateparks.org/uploads/pdf/GIA-Project-Landowner-Permission-Form.pdf>).
2. LIST OF PERMITS NEEDED FOR CONSTRUCTION, such as Wetlands Permits.
3. Is the project on STATE or FEDERAL LAND? If so, must include a **State and Federal Project Evaluation Form** (<http://www.nhstateparks.org/uploads/pdf/State-and-Federal-Land-Project-Evaluation-Form.pdf>).
4. CURRENT GPS CLUB TRAIL MAP SHOWING THE "EXACT" LOCATION OF THE PROJECT(S).

PROJECT NUMBER - P 3 (Label here and on your location map as P1, P2, P3, etc.)

Landowner's Name: NH Forest & Lands Trail Name/Location: Kelsea Notch Trail

Complete Description of project and work needed to complete it: Addition of gravel to existing trail bed to improve trail conditions and prevent erosion. Replacement of (5) small, unsafe pole bridges to allow better access with equipment and trail safety

Check one: Corridor Trail Non-Corridor Trail

BREAKDOWN OF COSTS:

Equipment Rental: (list the type of equipment, hourly rate and the number of hours of use):

3/4 yards size excavator, 2 week rental, \$4,200.00

EQUIPMENT RENTAL COST FOR THE PROJECT \$ 4,200.00

Fill Material (Type and amount required): 40 loads of 1" crushed gravel delivered @\$250 per load

FILL MATERIAL COST \$ \$10,000.00

BRIDGES/CULVERTS (Type and amount required):

Lumber (Quantity): (320) 4x6x12 PT @ \$27 = \$8,640,, (115) 2x8x12 PT @ \$16 = \$1,840.00

Hardware (Quantity): (2) buckets 8" Timberlocks @ \$160.00 = \$320.00

Culverts (List sizes and lengths):

BRIDGE/CULVERT COST \$ 10,800.00

OTHER PROJECT NEEDS:

(Describe) Steel I Beams for 5 bridges total steel cost - \$27,550.00

OTHER PROJECT COST \$ \$27,550.00

TOTAL MAINTENANCE /CONSTRUCTION COST OF THIS PROJECT

TOTAL COST OF ALL MAINTENANCE OR CONSTRUCTION PROJECTS \$ 154,770.00



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Club Name: Metallak ATV Club Current Date: 4/22/19
 GIA Proposed Project Number: P3 (P1, P2, P3, etc.)

STATE OF NEW HAMPSHIRE PROPERTY UNITED STATES GOVERNMENT PROPERTY
 TOWN PROPERTY (attach minutes of approval meeting)

LANDOWNER: N.H. Forest and lands

LANDOWNER examples: NH Forest and Lands, NH Parks and Recreation, NH Water Resources, NH Fish and Game, US Forest Service, US Army Corps of Engineers, Town of Millsfield, City of Concord.

CONTACT PERSON: Clint Savage

CONTACT PHONE #: [REDACTED]

PROJECT PROPERTY ADDRESS: Kelsea Notch Rd. Columbia N.H.

I hereby give permission to the above named club to perform work related to the above project on this property.

Signature _____

Date _____

PRIVATE PROPERTY

LANDOWNER: _____

CONTACT PERSON (if not landowner): _____

LANDOWNER/CONTACT PHONE #: _____

PROJECT PROPERTY ADDRESS: _____

I hereby give permission to the above named club to perform work related to the above project on this property.

Signature _____

Date _____

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES - #7238, eff 5-1-00

Res 8403.03 Landowner Permission.

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Summer Grading (Copy this page if you need more space)

(P4) Vendor

Trail Name 1: Kelsea Notch

EQUIPMENT TO BE USED: YEAR - MAKE - MODEL - SIZE - RAKE	MILES REQUESTED	HOURS REQUESTED	CLASS	EQUIPMENT RATE	TOTAL \$ REQUESTED
2010 JD 5083, 7' rake	4	3	4	\$50	\$1500

Trail Name 2: _____

EQUIPMENT TO BE USED: YEAR - MAKE - MODEL - SIZE - RAKE	MILES REQUESTED	HOURS REQUESTED	CLASS	EQUIPMENT RATE	TOTAL \$ REQUESTED

Trail Name 3: _____

EQUIPMENT TO BE USED: YEAR - MAKE - MODEL - SIZE - RAKE	MILES REQUESTED	HOURS REQUESTED	CLASS	EQUIPMENT RATE	TOTAL \$ REQUESTED
Total of all grading projects					

Be sure to list the trail location on your club's map where this grading will be done.

TOTAL GRANT REQUEST

TOTAL COST OF CONSTRUCTION	TOTAL COST OF GRADING	CONSTRUCTION/GRADING TOTAL
\$ 154,770.00 \$ 157,220	\$ 1500.00 + \$ 0	= \$ 156,270.00

TOTAL COST OF EQUIPMENT	CONSTRUCTION/GRADING TOTAL	COMBINED GRANT TOTAL
\$	+ \$	= \$ 156,270.00 \$ 157,220.00

Meffert, Lisa

From: Mike Ouellet <[REDACTED]>
Sent: Thursday, June 20, 2019 7:16 PM
To: Meffert, Lisa
Cc: [REDACTED]
Subject: Sims Stream Bridge

*P5 -
Emergency
added
on
late*

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

Sims Stream Bridge

Gravel \$110 per load - 15 loads = \$1,650 Ledge \$290 per load - 20 loads = \$5,800
10 concrete blocks delivered \$700
(6) 4X8 steel sheets @ \$215 = \$1,290
(2) channel iron 8"x20' @ \$225 = \$450
35 hours onsite welder @ \$75 = \$2,625
40 Hours Excavator @ \$120 = \$4,800
20 hours Track dump truck @ \$135 = \$2,700
TOTAL \$20,015.00

Craig apologizes for taking so long!

Mike Ouellet
Sent from my iPad

SECTION 5 - EQUIPMENT PURCHASE/REFURBISHMENT

If your club/organization has **more than one** equipment request, **copy this page and use one for each equipment request**. Remember to label your priority equipment request as E1, and the remaining requests in descending priority order as E2, E3, etc.

THE FOLLOWING MUST ACCOMPANY YOUR APPLICATION

1. A WRITTEN LETTER OF JUSTIFICATION FOR PURCHASE/REFURBISHMENT
Include the number of pieces of equipment owned by the club/organization, condition of current equipment, repair costs, etc.
2. A WRITTEN PRICE QUOTE - ON VENDOR'S OFFICIAL LETTERHEAD OR QUOTE FORM

Describe (year, make, model, size, etc.) last equipment **PURCHASED** with GRANT-IN-AID funds.

Year Purchased: _____

EQUIPMENT REQUEST NUMBER - E_____

Tractor/UTV/ATV/Grader

CHECK ONE: New Demo Used Refurb Equipment Cost \$ _____

MAKE: _____ MODEL: _____

MANUFACTURE YEAR: ___/___/___ ENGINE SIZE: _____ FUEL TYPE (gas, diesel): _____

OPTIONS: _____

PROPOSED VENDOR: _____

ADDRESS: _____ CITY/TOWN: _____

ZIPCODE: _____ VENDOR CONTACT PERSON: _____

VENDOR'S TELEPHONE NUMBER: _____

Implement or Attachment

CHECK ONE: New Demo Used Refurb Equipment Cost \$ _____

MAKE: _____ MODEL: _____

SIZE: _____ YEAR OF MANUFACTURE: _____

PROPOSED VENDOR: _____

ADDRESS: _____ CITY/TOWN: _____

ZIPCODE: _____ VENDOR CONTACT PERSON: _____

VENDOR'S TELEPHONE NUMBER: _____

MATCH INFORMATION (Required if club is trading/selling a piece of equipment to be used towards their match, or to another club or political subdivision.)

Mfg. Year: _____ Make: _____

Model: _____ Size: _____

Year Purchased: _____ Purchased: New Used

Original Purchase Price: _____

GIA Funds Put Towards Original Purchase: _____

Current Hours of Operation: _____

Current Value \$ _____

Sub-Total \$ _____

Less Other Grants \$ _____

Total \$ _____

TOTAL OF ALL EQUIPMENT PURCHASES/REFURBS FOR 2018 GIA REQUEST \$ _____

SECTION 6 - SIGNATURES

TRAIL ADMINISTRATOR'S AUTHORIZATION:

THE OFFICERS OF THE Metallak ATV Club CLUB VOTE TO APPOINT

Mike Ouellet

(Trail Administrator's Name)

AS TRAIL ADMINISTRATOR WHO IS AUTHORIZED TO ENTER INTO GRANT-IN-AID CONTRACTS WITH THE BUREAU OF TRAILS AND ACCEPT MONIES GRANTED AND RECEIVED IN COMPLIANCE WITH THE GRANT APPLICATION AND CONTRACT.

Craig Washburn

CLUB PRESIDENT (PLEASE PRINT)

Craig Washburn 4-26-19
CLUB PRESIDENT SIGNATURE DATE

TRAIL ADMINISTRATOR: ON BEHALF OF THE AFOREMENTIONED CLUB, I HEREBY REPRESENT THAT I HAVE CAREFULLY ANALYZED THE BUREAU OF TRAILS GRANT-IN-AID PROGRAM REGULATIONS AND SPECIFICATIONS AND CERTIFY THAT THE ABOVE COST ESTIMATION AND INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT TO THE BEST OF MY KNOWLEDGE.

Mike Ouellet

TRAIL ADMINISTRATOR (PLEASE PRINT)

Mike Ouellet 4/25/19
TRAIL ADMINISTRATOR SIGNATURE DATE



ATTENTION: This application, when completed, must be returned to the Bureau of Trails, 172 Pembroke Road, Concord, NH 03301, on or before the close of the work day, Friday, April 26, 2019 at 4:00 PM